

Volunteer Position Description

Position Title: FoodShare Pick up and Delivery

Description: Hands On Hartford is seeking enthusiastic volunteers to help us with our new satellite pantry at Emmanuel Lutheran Church! FoodShare Pick up and Delivery Volunteer will be responsible for transporting food from FoodShare to Hands On Hartford's satellite pantry at Emmanuel Lutheran Church.

Purpose: To ensure food security for pantry families by delivering food to satellite food pantry which will be served to clients during their monthly shopping appointment.

Location: 55 Bartholomew Avenue, Hartford, CT

Key Responsibilities:

- Be available on a twice a month basis to pick up food donations with Hands On Hartford's box truck at FoodShare.
- Assist with unloading and loading into Emmanuel Lutheran Church's food pantry
- Ideally can be "on call" for unexpected donations

Reports to: During volunteer shift: HOH staff; For volunteer scheduling, letters, evaluations, etc.: Community Engagement Program Manager

Time Commitment: Ideally, seeking long term volunteers (for six months +).

Pick ups will be twice a month and can be scheduled during Volunteer's availability between the hours of 9-4. Exception: Tuesday mornings and Wednesday afternoons when the box truck is not available.

If at any time you are not able to cover your scheduled shift call: 860-706-1522 or 860-728-3201 and speak to Volunteer Coordinator.

Support: HOH orientation, FoodShare training, onsite training and instructions.

Dress Code: Casual. This position requires volunteers to be on their feet and moving, comfortable shoes are highly recommended.

Desired Attributes:

- Current and Clean Driver's license
- Comfortable driving Hands On Hartford Box Truck
- Consistent and dependable
- Enjoys meeting new people
- "Roll up your sleeves mentality"

- Ability to lift a minimum of 30 pounds

Special Note: Must pass background check as volunteer travels offsite with Hands On Hartford Box Truck

For more information, please contact the Volunteer Coordinator at 860-706-1522 or volunteering@handsonhartford.org