



Volunteer Position Description

Position Title: Halal Food Sorter

Purpose: To sort and label food as non-halal.

Location: 55 Bartholomew Avenue, Hartford, CT

Key Responsibilities:

- Rank and categorize pantry food items as non-halal. Non-halal foods are any foods which contain an animal product which has not been prepared according to the laws of the Quran.
- Ensure stored food is pre-sorted/labeled and ready to be shelved, based on whether or not the food is halal/nonhalal
- Keep track and update pantry staff on food that has been categorized vs. uncategorized.

Report to: During volunteer shift: pantry staff; For volunteer scheduling, letters, evaluations, etc.: Community Engagement Program Manager

Time Commitment: Flexible hours to be determined by volunteer and volunteer coordinators office.

Ideally, seeking long term volunteers (for six months +)

If at any time you are not able to cover your scheduled shift call: 860-706-1529 or 860-728-3201 and speak to Pantry Coordinator.

Dress Code: Casual but appropriate in a professional setting. This position requires volunteers to be on their feet, comfortable shoes are highly recommended.

Desired Attributes

- Very detail oriented
- Enjoys organizing/labeling
- “Roll up your sleeves mentality”
- Able to adapt in a diverse atmosphere
- Ability to lift a minimum of 20 pounds

For more information, please contact the Volunteer Coordinator at 860-706-1522 or volunteering@handsonhartford.org