



Volunteer Position Description

Position Title: SWAP Nutrition Food Sorter (Supporting Wellness at Pantries)

Purpose: To help promote healthy food choices for pantry clients via the sorting of pantry food, based on the Stoplight Nutrition Ranking System.

Location: 55 Bartholomew Avenue, Hartford, CT

Key Responsibilities:

- Rank and categorize pantry food items into three color categories, based on Stoplight Nutrition Ranking System.
- Ensure food is properly sorted on food shelves, based on color rank
- Ensure stored food is pre-sorted/labeled and ready to be shelved, based on color rank.
- Keep track and update pantry staff on food that has been categorized vs. uncategorized.

Report to: During volunteer shift: pantry staff; For volunteer scheduling, letters, evaluations, etc.: Community Engagement Program Manager

Time Commitment: Fridays and first week of each month for 2 to 3 hours at a time.

Ideally, seeking long term volunteers (for six months +)

Please arrive ten minutes earlier than your slot. If at any time you are not able to cover your scheduled shift, please email:

1. Community Engagement Program Coordinator: Jackie Kasinskas
jkasinskas@handsonhartford.org, 860-706-1522
2. Pantry Program Coordinator: Tabatha Cosme
tvasquez@handsonhartford.org 860-706-1530,
3. Community Engagement Program Manager: Geoff Luxenberg
gLuxenberg@handsonhartford.org , 860-706-1507

Dress Code: Casual but appropriate in a professional setting. This position requires volunteers to be on their feet, comfortable shoes are highly recommended.

Desired Attributes

- Interest in nutrition
- Very detail oriented
- Enjoys organizing/labeling
- “Roll up your sleeves mentality”
- Able to adapt in a diverse atmosphere

- Ability to lift a minimum of 20 pounds

For more information, please contact Community Engagement Program Coordinator: Jackie Kasinskas, jkasinskas@handsonhartford.org, 860-706-1522

Updated: 8/17/21