



Volunteer Position Description

Position Title: Front of House Volunteer – Gather55

Description: Volunteer will assist the Gather55 staff with daily food processes, greeting guests, serving coffee, and running food orders.

Purpose: To ensure the smooth operation of Gather55, a pay-what-you-can community gathering spot, by assisting Gather55 staff with tasks in order to provide healthy meals to our community.

Location: Hands On Hartford, 55 Bartholomew Avenue, Hartford, CT

Key Responsibilities:

- Greet customers
- Set up coffee and water station
- Serve coffee and water to guests
- Run meals to customers tables
- Explain menu items
- Clean, sanitize, bus, and set tables
- Provide additional services as needed

Reports to: During volunteer shift: Café Manager

For volunteer scheduling, letters, evaluations, etc.: Community Engagement Program Coordinator

Time Commitment: Shifts are Monday through Thursday 8am-11am, 11am-2pm

For volunteer scheduling, please contact: Community Engagement Program Coordinator: Nicole Bornhorst, nbornhorst@handsonhartford.org; 860-706-1522

If at any time you are not able to cover your scheduled shift email:

Community Engagement Program Coordinator: Nicole Bornhorst
nbornhorst@handsonhartford.org; 860-706-1522

Dress Code: This position requires volunteers to be on their feet, so comfortable, closed toed shoes are required. Casual dress but appropriate in a professional setting. Required to wear a hair net (we provide) or baseball cap.

Desired Attributes

- “Roll up your sleeves mentality”
- Comfortable working with a diverse population
- Able to work in a busy atmosphere
- Enjoys cooking and spending time in a kitchen setting
- Ability to follow ServSafe food handling protocols and instructions provided by Gather55 staff
- Able to lift a minimum of 30 pounds

**For more information, please contact Community Engagement Program Coordinator:
Nicole Bornhorst, nbornhorst@handsonhartford.org; 860-706-1522**